



# COWAN HOUSE

Independent Co-educational  
Preparatory School

## FEE SCHEDULE 2022

	Monthly	Termly	Annual
Grade RRR	3 248	8 121	32 485
Grade RR	4 300	10 750	43 000
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Grade 1	6 740	16 850	67 400
Grade 2	7 391	18 479	73 915
Grade 3	9 665	24 164	96 655
Grade 4	10 719	26 799	107 195
Grade 5	11 046	27 615	110 460
Grade 6	11 046	27 615	110 460
Grade 7	11 046	27 615	110 460
Boarding Fee	7 969	19 925	79 699

### FEES

- **PAYMENT.** We offer the following options for payment of fees:
  1. Fees are due and payable at the start of each term.
  2. Monthly payment over 10 months by debit order only. A fee of R200 will be charged for each debit order which is not honoured by the bank.
  3. Annual payment before 31 January attracts a 5% discount on Tuition fees only. Levies and Extras must be settled on presentation of account.
  4. Bank charges for cash deposits, ZAPPER and out-of-country payments will be charged to your school fee account.
  5. Interest on overdue accounts is charged at 2% above the prime overdraft rate.
- **REBATE.** Where two or more siblings attend the school at the same time, a rebate of 5% for the 2<sup>nd</sup> child, 20% for the 3<sup>rd</sup> child and 30% for the 4<sup>th</sup> child will be offered. Should you have been extended financial assistance, this rebate will fall away.
- **APPLICATION FEE.** Payable on registration. **R500**
- **A NON-REFUNDABLE ENROLMENT FEE.** Required to secure a place at the school. **R5 000**
- **A TERM'S WRITTEN NOTICE.** Required in advance, or the payment of one term's fees in lieu thereof, is required before the withdrawal of a child from the school.

## LEVIES

- **TERMLY CHARGE.** Grade RR – Grade 7: For the loan of text books, workbooks, art, limited printing/photocopying, routine medical attention, sport and cultural catering as well as transport to most sporting events and some cultural events. Personal Accident Insurance is included in this charge. Costs for special events and grade tours, as well as trips to Doctors, will be charged separately. **R695.75 per term**
- **CAPITAL DEVELOPMENT LEVY.** Payable either as a lump sum of **R7 000** on enrolment or alternatively as a termly charge as set in the annual fee schedule. This is used solely for the development of facilities and is administered by the Board of Directors. The current levy is **R250 per term**, per Grade RR – Grade 7 pupil (maximum of R500 per family/term).
- **LUNCH.** Available for Day Scholars. **R1 200.00 per term**
- **LANGUAGE & LITERACY PROGRAMME.** Grade R – Grade 3 (oldest sibling only) **R285 per term**

## INCIDENTALS

- **TRANSPORT.** Children who use the bus to Howick and Merrivale will be charged **R765 per term**. Casual trips on the Howick bus will be charged at R29.00 per ride. For the morning only Pietermaritzburg and Garlington bus, the charge is **R379.50 per term** or R22.00 per ride. These costings will be reviewed according to the demand and the petrol price, and the price may increase during the course of the year.
- **OUT OF COUNTRY DEPOSIT.** A refundable deposit of one term's fees payable in advance is charged for pupils from outside South Africa.
- **CASUAL BOARDING.** A daily rate of R300 will be charged for day scholar children staying in boarding for short periods. A daily rate of R185 will be charged for pupils who stay overnight for school functions such as a play rehearsal.
- **LINEN FEE.** A fee of R300 is charged on a boarder's first account.
- **POCKET MONEY.** All boarders must have a minimum of R500 pocket money per term, which includes tuck shop purchases and most weekend outings. All pocket money must be handed in to the House Mother or the Head of Boarding, in a sealed and clearly marked envelope.
- **PRIVATE TUITION.** Extra mural lessons are available for Tennis, Horse-riding, Karate, Modern & Tap Dancing, Ballet, Piano, Guitar and other musical instruments. The fee for these lessons are set by the teacher/coach concerned and a term's notice is required when withdrawing from these.
- **PARENTS' ASSOCIATION LEVIES.** The Parents' Association charge a levy annually in lieu of fundraising. This is agreed on each year at their AGM and is debited to the school fee account.

## ADDITIONAL INFORMATION

- **AFTERCARE.** Aftercare is provided daily, at no additional charge, for working parent's children during the term until 17h30 for pupils in Grades RRR to Grade 3.
- **MEDICAL AID.** Personal Accident insurance is covered by the Termly charge. However, parents are requested to ensure that their children are members of a medical aid scheme and provide the school with their medical aid details.
- **INSURANCE.** Parents are requested to ensure that all their children's possessions are insured under their own personal insurance policies. The school will not be held liable for theft/loss of pupils' possessions from school or the boarding establishment.
- **ACCOUNTS.** Statements reflecting both termly and monthly tuition fees and levies as well as sundry charges are emailed at the end of every month as well as at the end of every term. It is the parent/guardian's responsibility to notify the Business Manager's office timeously if your statement has not been received or if there are any changes to your contact details. You may email [accounts@cowanhouse.co.za](mailto:accounts@cowanhouse.co.za).

Should your account fall into arrears a letter will be sent to you indicating that you are in breach of the contract and unless satisfactory arrangements for payment of the arrears are made within 14 days, the account will be handed over to the School's Debt collectors.